



3309 Hudson Trails drive - Hudsonville, MI 49426

www.mmbsinfo.com

Steel building specialist
phone 616-896-1700 - fax 616-896-9300

EMPLOYMENT APPLICATION

Our Company is an equal opportunity employer and will consider all applicants for all positions equally without regards to their race, sex, color, religion, national organ, veteran status or any disability as provided in the Americans with Disabilities Act.

This application will be given every consideration, but its receipt does not imply that the applicant will be employed. Each question should be answered in a complete and accurate manner as no action can be taken on this application until all questions have been answered.

Personal:

Date _____

Name _____ Home Phone () _____

Present Address _____

Social Security # _____ Are you over 18? _____

Are you a citizen of the U.S. or do you have a legal right to be employed in U.S?

Have you ever been convicted of any crime including driving while under the influence of drugs or alcohol ? ___ Yes ___ No

If yes, state offense and date _____

NOTE: a conviction will not necessarily disqualify you from employment.

Do you have the ability with or without reasonable accommodations to work overtime or to travel if travel and/or overtime are required by the job for which you are applying?

___ Yes ___ NO, please explain _____

Driver's License # _____ Currently Valid ? ___ Yes ___ No

EMPLOYMENT DESIRED:

Are you seeking ___ Full time ___ Part time ___ Temporary or summer help

Position applied for _____ Salary desired _____

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Date available to start _____

Have you ever applied or worked for this company before? ___ Yes ___ No

Are there any days or hours you would be unable or unwilling to work?
___ No ___ Yes, please specify those hours or days _____

EDUCATION:

| Name and address | Graduate ? | Courses studied |
|------------------|-------------------|-----------------|
| High school | ___ Yes ___ No | _____ |

| | | |
|---------|-------------------|-------|
| College | ___ Yes ___ No | _____ |
|---------|-------------------|-------|

If you did not graduate, why did you leave? _____

Are you planning to pursue further studies? ___ No ___ Yes, when and what courses?

List and describe any other Schooling or Specialized Training

MILITARY:

Have you ever served in the military? ___ Yes ___ No
Date and Ranking _____



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CAPABILITY / RELIABILITY

Would you be willing and able to perform all of the tasks required by the job you are applying for? ___ Yes ___ No

Have you filed any type of fraudulent claims against any of your present or past employers? ___ No ___ Yes, Please explain _____

Will you abide by the safety rules of this company? ___ Yes ___ No

How many days of work or school have you missed in the last two years? _____

How many days have you reported late for work or school in the past two years? _____

Would you be willing and able to report to work on time every day on a regular and consistent basis? ___ Yes ___ No please explain _____

WORK HISTORY:

Name of Employer Address Telephone #

Dates Employed Starting and Ending Pay Name of Last Supervisor

Name of Employer Address Telephone #

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SUPPLEMENTAL EMPLOYMENT INFORMATION

If you worked in any of your previous positions under another name, please give that name; (For reference checking purposes) _____

Are you presently employed? ___ No ___ Yes, may we contact your present employer? _____

Have you ever been fired or asked to resign from a job? ___ No ___ Yes
Please explain _____

Have you ever been disciplined or received verbal or written warnings for absenteeism or tardiness? ___ No ___ Yes, please explain _____

SPECIAL SKILLS

Use this space to describe why you are interested in working for our company and list those skills and abilities which you feel particularly qualify you for a position with us.

REFERENCES

Please give three references, not relatives or former employers.

| Name | Address | Telephone |
|-------|---------|-----------|
| _____ | _____ | _____ |
| _____ | _____ | _____ |
| _____ | _____ | _____ |

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AFFIDAVIT

I certify that my answers to the foregoing questions are true and correct without any consequential omissions of any kind whatsoever. I understand that if I am employed, any false, misleading, or otherwise incorrect statements made on this application form or during any interviews maybe grounds for my immediate discharge.

I hereby authorize Miedema Metal Buildings Systems, Inc. to contact any company or individual it deems appropriate to investigate my employment history, character and qualifications and I give my full and complete consent to their revealing any and all information they wish as a result of this investigation. In addition, I hereby waive my right to bring any cause of action against these individuals for defamation, invasion of privacy or any other reason because of their statements.

I agree, that if I am employed, I will abide by all rules and regulations of Miedema Metal Building Systems, Inc. I understand that the taking of drug and alcohol tests when given pursuant to company policy, are a condition of continued employment and refusal to take such tests when asked will be grounds for my immediate termination. I further understand that nobody in Miedema Metal Building Systems, Inc. is authorized to enter into any written or verbal employment contracts with me for any definite period of time without the express written consent of the President of Miedema Metal Building Systems, Inc. I also understand that my employment is "at-will" and may be terminated by myself or by the company at any time for any reason at all, with or without prior notice.

Signature

Date

COMPANY USE ONLY

Interviewed by;

Remarks;

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